

## **Information sheet of the Faculty of Biology on the admission to study in the program for a *Bachelor of Science in Biology***

Beginning with the winter semester 2008/09 the study places in the above-mentioned study program at Albert-Ludwig University will be given according to a selection procedure in which the Faculty is involved through a Selection Committee. For the selection procedure the following pertains:

### **1. The begin of studies**

The study of Biology begins in the **winter semester**.

### **2. The application**

One applies for the above study program via online application

<http://www.uni-freiburg.de/go/onlinebewerbung>

After submitting your online application, please print the entire application form with your applicant number. Your applicant number will be added automatically. Please keep a copy of the application for your records. Sign the form and send it along with the necessary authenticated documents to the following address:  
**Studierendensekretariat der Universität Freiburg**, Postfach, 79085 Freiburg

With the application include a copy of

- a) the **German Certificate of general entitlement to entry in institutions of higher education (Zeugnis der Allgemeinen Hochschulzugangsberechtigung =HZB)**, or a specific subject-bound HZB, or a foreign HZB that has been recognized as equivalent by the responsible governmental agency, and
- b) **Documentation** of any acquired relevant professional training or professional job experience, practical activities or extracurricular achievements (Explanation, see Sect. 4).

**Closing date for acceptance of applications each year is 15 July of that year (exclusion deadline). Decisive is the actual receipt of the application materials, not the date of the postal cancellation.**

When the number of applicants exceeds the number of study places offered (at present 130), then

**10% of the places will be given based on waiting time and  
90% of the places based on a selection procedure.**

If you are a **non-EU-foreigner without a German Certificate of general entitlement to entry in institutions of higher education (Hochschulzugangsberechtigung)**, please direct your application to the **Department of Foreign Students of Albert-Ludwig University** (Postfach, 79085 Freiburg).

### 3. The selection procedure

A Selection Committee of the Faculty makes a selection among the applications received on the basis of the **selection criteria** given below and draws up a ranking list. Based on this priority list, the **Office of Academic Affairs** (not the Faculty!) makes the individual acceptances and rejections following the decision of the Rector (university Vice Chancellor). Those applicants not selected in the first round may then be accepted in a later clearing process based on their ranking in the priority list, as soon as any places become available.

### 4. The selection criteria

The selection is made based on the measure of scholastic and other achievements:

- a) **Average note of the Hochschulzugangsberechtigung (HZB)**, as given in the certificate of the HZB; (max. 15 points)
- b) **Other achievements** (max. 15 points) such as
  - professional training or professional job experience relevant for the study program (e.g., BTA, CTA, PTA, MTA, laboratory assistant),
  - practical activities (e.g., biologically oriented practical courses in industry, nature-, environmental protection),
  - extracurricular achievements (e.g., prizes and awards).

Here scholastic and other achievements are evaluated differentially in a weighting relationship of 2 to 1.

### 5. Information on the begin of studies

Beginning students will receive all important information by mail together with their letter of admission, including the times and locations of all the **Introductory presentations for First semester students** offered by the Biology Student Council and the Faculty.

The **Course catalog of the University** with a complete list of all courses offered is available as of September in Freiburg bookstores.

On the **homepage of the Faculty of Biology** (<http://www.biologie.uni-freiburg.de>) you will find all the available information about the **course offerings of the Faculty**, the individual **study programs, examination regulations, study advisors**, etc.